

## **Library Board of Trustees Minutes: April 4, 2017 Hortonville Public Library**

The meeting was called to order at 3:30 pm by President Julie Vanden Heuvel.

Trustees present: Julie Arendt Vanden Heuvel, Mary Jo Lantz, Veronica Woodward, Katie Ringbauer, Pat Lund-Moe, Anne Bohman and Dr. Heidi Schmidt

Motion by Katie Ringbauer, second by Anne Bohman to approve the March 7, 2017 Library Board of Trustees minutes; motion carried.

Rachel Martens gave the Director's report.

Bills and vouchers were reviewed. Motion by Mary Jo Lantz, second by Katie Ringbauer to approve the vouchers totaling \$14,935.21; motion carried.

Clarification of the open meetings law, including quorums and walking quorums, was discussed. In addition, reply all to email was discussed and is not to be used by Trustee members.

Rachel Martens will make recommendations for amendments to the Trustee By-Laws which will be discussed at a future meeting.

Motion by Katie Ringbauer, second by Mary Jo Lantz to amend the Policy on Juvenile Patron Cards; motion carried.

Rachel Martens gave an update on the possible use of filters by the OWLS network. There is a device being piloted now; however most of the directors are not in favor of filters due to the cost to implement and censorship. Discussion ensued on securing additional surveillance cameras for the library. Rachel Martens will check into the cost of additional cameras and the feed to the Director's office.

The Friends of the Library update was given by Pat Lund-Moe with the book sale/open house on April 22. Other events: May 21-Ride to the Middle; August 26-Ice Cream Social

Motion to go into Closed Session under State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." by Dr. Heidi Schmidt, second by Anne Bohman:

Roll call vote: Schmidt-yes; Bohman-yes; Ringbauer-yes; Woodward-yes; Lantz-yes; Lund-Moe-yes; Vanden Heuvel-yes; motion carried

Motion to return to open session by Mary Jo Lantz, second by Veronica Woodward at 5:10 pm.

Roll call vote: Lantz-yes; Woodward-yes; Schmidt-yes; Ringbauer-yes; Bohman-yes; Lund-Moe-yes; Vanden Heuvel-yes; motion carried.

Motion by Mary Jo Lantz, second by Veronica Woodward to increase Rachel Marten's salary to \$20.00 per hour effective 4-17-17, which is her six month review date;

Roll call vote: Lantz-yes; Woodward-yes; Schmidt-yes; Ringbauer-yes; Bohman-yes; Lund-Moe-yes; Vanden Heuvel-yes; motion carried

Future agendas –

- a. Bylaws to be reviewed in May
- b. Appointment of Todd Timm to board as school district administrator in June, effective July 2
- c. Scheduling of July meeting, which would fall on Independence Day

Motion to adjourn the meeting by Mary Jo Lantz, second by Katie Ringbauer at 5:18 pm; motion carried.

Minutes submitted by Dr. Heidi Schmidt