

Library Board of Trustees Minutes: May 2, 2017

Hortonville Public Library

The meeting was called to order at 3:31 pm by President Julie Arendt Vanden Heuvel.

Trustees present: Julie Arendt Vanden Heuvel, Mary Jo Lantz, Katie Ringbauer, Pat Lund-Moe, Anne Bohman and Dr. Heidi Schmidt. Todd Timm was also in attendance.

Veronica Woodward arrived at 3:42 pm.

Motion by Mary Jo Lantz, second by Katie Ringbauer to approve the April 4, 2017 Library Board of Trustees minutes with the changes recommended; motion carried.

Rachel Martens gave the Director's report.

Bills and vouchers were reviewed. Motion by Mary Jo Lantz, second by Katie Ringbauer to approve the vouchers totaling \$2,394.85; Roll call vote: Lantz-yes; Ringbauer-yes; Lund-Moe-yes; Bohman-yes; Woodward-yes; Schmidt-yes; Vanden Heuvel-yes; motion carried.

The Volunteer Policy was discussed relative to student volunteers under age 18.

The Trustees reviewed the redrafted Hortonville Public Library Board of Trustees Bylaws. The changes/additions are noted below:

Article III Officers--Section 4. Duties of the President

-Delete this portion of the sentence.....serve as an ex officio voting member of all committee except the nominating committee....

Section 6-Duties of the Secretary

-Change associate to *associated*

Article IV: Section 4-Special Meetings

-Delete....and shall be called at the written request of 5 embers.....

Section 5-Quorum

-Addor via phone.... (after.....5 members of the Board present in person.....)

Article V-Duties of the Board of Trustees

Section 3. Appointment of a Director

-Add.....or a library board trustee at the end of the last sentence

Section 6. Annual Report

-Delete and.....The Board shall approve the required....

Article VIII-General

Section 2. Rule Suspension

-Change (3)

Section 3. Bylaws

-Change mailed to emailed

The ending dates will need to be changed in the future

Motion by Heidi Schmidt, second by Mary Jo Lantz to approve the redrafted bylaws with the changes; motion carried

Pat Lund-Moe gave the Friends of the Library update. Upcoming events: May 21- Ride to the Middle; August-back to school event; Great job by the library staff and all who volunteered at the book sale

Future agenda items/dates:

1. Final approval for Bylaw changes
2. Appointment of Todd Timm on June 6 (effective July 11, 2017)
3. Meeting dates/times: June 6 at 3:30; July 11 at 10:00 am; August 1 at 10:00 am

Motion to adjourn meeting by Mary Jo Lantz, second by Ann Bohman at 4:55 pm; motion carried.

Minutes Respectfully Submitted by,
Dr. Heidi Schmidt