

Village Of Hortonville Library Board
Meeting Minutes 9/5/2017

Meeting was called to order at 3:30 pm by Julie Vanden Heuvel.

Members Present: Julie Vanden Heuvel, Mary Jo Lantz, Katie Ringbauer, Todd Timm, Veronica Woodward, Anne Bohman, Pat Lund-Moe Library Director Rachel Honzik

Motion to approve minutes from Aug. 1, 2017 meeting. 1st T. Timm 2nd V. Woodward. Minutes approved unanimously.

Rachel gave her directors report. New foam letters directing patrons have gone up. A grant for STEM kits for the library was talked about. Next year's summer library program to be "Library's Rock" staff is coming up with ideas and looking ahead to plan. The fall reading program is up and running. New Storytime at Greenville YMCA twice a month to reach out to them. A new monthly email newsletter was set up.

Rachel gave the evaluation of the Summer Library program. Overview 772 summer reading registrants and 2318 program attendees. Some pros and cons were discussed with programs going forward.

Financial Report and Payments of Bills/Vouchers: Total expenses for the month were \$3947.99
Motion to approve 1st M. Lantz 2nd A. Bohman. Unanimously approved with a roll call vote.

2018 Budget Discussions: Village needs our proposal by the end of September. Vote to approve a 0% increase in the budget. 1st M. Lantz 2nd V. Woodward. Unanimously approved.

Voting of adoption of amended Collection Development Policy 1st V. Woodward 2nd M. Lantz, approved unanimously

Voting of adoption of request for Reconsideration of Materials Form 1st M. Lantz 2nd V. Woodward, approved unanimously

ADHOC Committee Report: Some changes include adding smart goals and a staff survey that is confident for staff to rate Director performance. A vote to adopt the Director Evaluation Document as proposed by Ad Hoc Committee 1st M. Lantz 2nd K. Ringbauer, approved unanimously.

FOHL Update: End of year party brought in just over \$400.00 between food and games. Oktoberfest September 16th 10-4 looking for volunteers. Book Sale September 22, 12-6 September 23, 10-1.

Items to Add to future:

October strategic plan nine-month evaluation

October Director one-year review

Motion to Adjourn: 1st M. Lantz 2nd P. Lund-Moe
