

**December 12, 2017**

**Library Board of Trustees Meeting Agenda (amended)**

**3:30pm** – Convenes in Municipal Services Center - Community Room 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer
- II. Roll Call
- III. Approve minutes from November 7, 2017 Library Board of Trustees Meeting
- IV. Re-approve updated 2018 budget
- V. Public comment
- VI. Allow staff to carry-over 2017 paid floating personal day(s) into 2018
  - I. 2017 Budget
  - II. 2017 Unused funds
  - III. Staff hours and schedule
    - a. Schedule Committee
  - IV. Programming
  - V. Food for Fines update from staff
  - VI. Payment of bills/vouchers
  - VII. Motion to go into closed session

**19.85 (c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**19.85 (f)** Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
- VII. Motion to return to open session
- VIII. Motion to take action on any matters discussed in closed session
- IX. Memo list of items to update staff
- X. Friends of the Library Update
- XI. Future meeting dates
- XII. Items to add for future agendas
  - a. Former director review after 2017 budget is complete; draft only for file
  - b. Staff pay increases previously deferred (January 2018 agenda item)
  - c. Staffing hours
  - d. Personnel & employee records file policy (new Village policy)
- XIII. Motion to adjourn