

APPROVED-Village of Hortonville Library Board

Meeting Minutes 04-13-2021

Meeting was called to order at by at 4:02 p.m. by Jenna Foth, President.

Members in attendance: Veronica Woodward, Jenna Foth, Lex Jandourek, Todd Timm, Pat Lund-Moe

Members absent/excused: Michael Wirkus

Others present: Allie Krause, Library Director; Jeanne Bellile, Village President, Angela Schiedermayer

Minutes from the March 9, 2021 meeting were approved, Veronica moved, Lex seconded.

Agenda Changes: none

Public Comment: none

Director's Report:

- a. Personnel: none
- b. Curbside services: Dropped to 5 per day; 60-80 patrons per day coming in.
- c. Programming:
 - Summer programming and challenges being planned by staff. Recommendation by DPI to continue virtual programs, but offer outdoor if possible.
 - 1000 Books Before Kindergarten being promoted through a wooden tree display showing each 100 books read. Miron Construction building the tree.
 - Passive Programming: 608 craft kits taken and used as of today.
 - Library Card sign-up initiative ideas being developed, possibly in cooperation with FOHL.
- d. Statistics: March is down from last year, but we're at about 63% of last year. YTD circulation ratio is at .78, an increase! Goal is to get to 1.0. Lots of inter-library loans have assisted in increasing the ratio. Gained 54 new patrons in first quarter.
- e. Budget & Revenue: hours worked is at 31% of the year. Revenue is just over \$2700, including sales of bookshelves. Remaining 9 bookshelves are spoken for.

Todd mentioned the Hortonville Area School District is sponsoring a vaccine clinic this weekend for anyone interested. Outagamie County Public Health is coordinating the scheduling.

Library Service Level Update: Staff has asked about opening on Saturdays. Allie would like to wait until staff meeting on April 20th to make the decision. The mask mandate is still being enforced, with significant push-back from one patron. Allie has been in contact with Bob Sorenson, Village Attorney regarding this issue so he is being kept informed and updated on concerns.

MiFi Subscription Termination: Todd moved, Veronica seconded to terminate the MiFi Subscription as Allie will now have internet in her new residence, and the need to work from home is less. Motion approved.

Payment of bills/vouchers: Veronica moved, Lex seconded to approve bills and vouchers in the total amount of \$47,983.73. Voice vote: Lex, aye; Pat, aye; Veronica, aye; Jenna, aye; Todd, aye. Approved.

Friends of the Library update: Book sale is set up in the hallway. Discussion will take place about future in-person sale. Received a \$2000 donation to be put towards the children's area furniture.

Future Meeting Dates: May 4, 2021 – 4:00 pm

Items to add for future agendas:

- a. Library Strategic Plan-
- b. Wisconsin State Library Standards

Motion to adjourn: Veronica moved, Pat seconded to adjourn. Motion passed. Meeting adjourned at 4:44pm.

Submitted by Pat Lund-Moe, Secretary