

May 24, 2022

Hortonville Public Library Board of Trustees Meeting Minutes

4:00pm – Convened in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to Order by presiding office: The meeting was called to order at 4:00pm by President Mike Wirkus
- II. Roll Call
 - A. Members Present: Pat Lund-Moe, Christina King, Lex Jandourek, Mike Wirkus, Jenna Foth, Todd Timm
 - B. Members Absent: N/A
 - C. Also in Attendance: Allie Krause (Library Director), Jeanne Bellile (Village President)
- III. Agenda Changes (to change the position of an item already on the agenda): N/A
- IV. Public Comment: N/A
- V. Consent Agenda: a motion was made by Pat to approve the consent agenda. Seconded by Jenna, Roll Call Vote: Pat, aye; Christina, aye; Lex, aye; Mike, aye; Jenna, aye; Todd, aye.
 - A. Library Board of Trustees Meeting Minutes - April 26, 2022
 - B. Payment of Bills and Vouchers in the amount of \$5,335.94
- VI. Directors' Report
 - A. Personnel: The two open library positions have been filled. The part-time library assistant started on Tuesday, May 17th, and the Programming and Outreach Coordinator started on Tuesday, May 24th.
 - B. Programming: The Grand opening of the Wolf Den was last Friday. Reviewed the summer programming packet for the library.
 - C. Statistics: Circulation is back to pre-pandemic numbers.
 - D. Budget & Revenue: reviewed updated budget spreadsheet.
- VII. Trustee Essentials Review & Discussion
 - A. Trustee Essentials Introduction #1 and #2: Reviewed and discussed topics relating to Library Trustee Essentials Introduction #1 and #2.
- VIII. Library Board of Trustees open Trustee position discussion: discussed open Library Trustee Position and plans for recruiting for current and upcoming open positions.
- IX. Friends of the Library Update: The Friends of the Library has funds available for scholarships for the Summer Rec. program. The end of summer party will be on August 13th from 10am - 11:30am and the friends will be hosting an ice cream social.
- X. Future Meeting Dates
 - A. June 28, 2022 - 4:00pm
- XI. Items to add to future agendas
 - A. Library Strategic Plan Finalization
 - B. Annual Meeting and Officer Elections - July
- XII. Motion to Adjourn: a motion was made by Pat at 4:35pm, seconded by Jenna. Motion carried.

Posted By: Jenna Foth, Secretary

05/24/2022