

Village of Hortonville Library Board

Meeting Minutes 08/01/17

Meeting was called to order at 10:10 am by President Julie Vanden Heuvel.

Members Present: Julie Vanden Heuvel, Katie Ringbauer, Veronica Woodward, Anne Bohman, Pat Lund-Moe, Todd Timm, Library Director Rachel Honzik

Absent and Excused: Mary Jo Lantz

Motion to approve corrected minutes from June 6, 2017 meeting Motion 1st A. Bohman 2nd V. Woodward. Minutes were approved unanimously. Abstained: K. Ringbauer T. Timm

Motion to approve minutes from July 11, 2017 meeting with the exception to one spelling correction. Motion 1st V. Woodward 2nd. Minutes were approved unanimously. A. Bohman. Abstained: K. Ringbauer T. Timm

Rachel gave her directors report. Updates to acoustic panels due to sound issues. Programs are going strong and great attendance. Excellent fall events planned with a brochure coming out soon with fun and programs for all ages. Also looking for businesses to sponsor new signage for the Story Book Trail, Rachel has an example sign to share and will reach out to local businesses.

Financial Report/Payments of Bills/Vouchers: Total expenses for the month total \$2794.43. Also approval of employee review/raise. Motion 1st K. Ringbauer 2nd V. Woodward. Unanimously approved with a roll call vote.

2018 Budget Discussion: 2018 Draft budget discussed again. Looking at increase due to fees increasing. Talk of a Library Tax in the future was discussed. 20% county increase this year, village did not meet that. More discussions and final by October meeting to be approved by the Library Board and the Village Board after. Rachel agreed to get an updated Monthly Visits chart to Julie to be presented monthly at Village Board Meetings. Will review and discuss at September meeting further.

Ad Hoc Committee Update : Board Members: V. Woodward, T.Timm, P. Lund-Moe met 7-26-17 and presented the board with a Directors Annual Evaluation Document which was discussed. Due to some changes discussed we will add to Sept. meeting to be approved and the Director review given at October meeting.

FOHL Update: P. Lund-Moe 8/26/17 End of Summer Party to include Bake sale, brat fry, kids games to be held at library. They are looking for volunteers, sign ups sheets available at the library. Oktoberfest will include kids games 10-4, also looking for volunteers. Book Sale Sept 22 /12-6 Sept 23/10-1 again looking for volunteers.

Items to add to future agendas: a) September-evaluation of summer library program b) September-ADHOC Committee Report approval c) October-strategic plan nine-month evaluation d) October director one-year review.

Motion to adjourn @ 11:12 A.M. Motion 1st T.Timm 2nd A. Bohman.

Submitted by: Katie Ringbauer