

## Village of Hortonville Library Board

### Meeting Minutes 1/08/2019

Meeting was called to order at 3:30 pm by Vice President, Mary Jo Lantz

Members present: Lex Jandourek, Kay Forton, Pat Lund-Moe, and Jenna Foth.  
Veronica Woodward arrived at 3:39

Members excused: Todd Timm

Also in attendance: Allie Krause, David DeTroye, and Nathan Treadwell

Minutes from November 6th meeting were reapproved with a correction to a date.  
Motion to approve minutes by: Pat; Seconded by Kay. Motion carried.

Minutes from December 4<sup>th</sup> meeting were reviewed and approved. Motion to approve minutes by Mary Jo; Seconded by Jenna. Motion carried.

**Agenda changes** – none

**Public comment** – none

**Allie gave her Director's report** – see report for details.

**Trustee Essentials** – Discussion of Trustee Essentials 8 and 9 led to a discussion on patron fines and whether there is a board policy for purchases that need prior approval.

Trustees will read Essentials 10 & 11 to discuss next month.

**Payment of bills/vouchers** -- Motion to approve bills/vouchers in the total amount of \$1,282.32 by Pat ; Seconded by Lex. Approved unanimously by roll call vote.

**Friends of the Library update**

- No December meeting
- Next meeting is January 9<sup>th</sup> at 6:00.
- Donations are coming in

**Future meeting dates** – Next meeting is Tuesday, February 5<sup>th</sup> at 3:30.

**Motion to move into Closed Session** under State Statute 19.85 (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility by Mary Jo ; Seconded by Pat. Motion passed unanimously by roll call vote.

Mary Jo motioned to return to open session; Seconded by Pat. Approved unanimously by roll call vote.

**Meeting Adjourned** – Motion to adjourn at 5:30 pm by: Jenna ; Seconded by Mary Jo. Approved unanimously.

**Future Agenda Items:**

Trustee Essentials 10 & 11

Director Review – February (closed session)  
Annual Report Approval – February  
Unattended Child Policy  
ILL Policy  
OWLS Board visit - March

Submitted by: Veronica Woodward