

Hortonville Library Board of Trustees

Meeting Minutes 2/6/2018

Meeting called to order at 3:25 p.m. by J. Vandenheuvel

Attendance: Julie Arendt Vanden Heuvel, Anne Bohman, Veronica Woodward, Pat Lund-Moe

Excused: Todd Timm, Mary Jo Lantz, Katie Ringbauer

Moved by V. Woodward, seconded by A. Bohman to go into closed session per State Statute 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body have jurisdiction of exercises responsibility. Roll call vote, all in favor.

Moved to return to open session by A. Bohman, seconded by V. Woodward. Roll call vote, all in favor.

V. Woodward moved, A. Bohman seconded to go ahead with the selected candidate for Library Director. Staff meeting will be held Friday morning at 9 a.m. to announce to the staff. Julie will write a memo and read at the meeting.

Meeting Minutes: A. Bohman moved and V. Woodward seconded to approved the past three meetings' minutes with the following corrections/additions: change dates to 2018; 1/2/2018 minutes will reflect that unused funds were rolled into the 2018 reserved fund account; 1/2/2018 staff were at 18.75 hours; change "personal" to "personnel" where used; misspellings corrected.

Bills and Vouchers: OWLS buying pool voucher for \$1186 (budget line # 521.21), as was budgeted. P. Lund-Moe moved, Veronica seconded to approved voucher. All approved.

2017 DPI Report: Veronica and Anne have put a lot of time into this report. The most recent message from Bradley is that there is a significant difference between the 2018 budget and the report. The Village has not budgeted enough funds for the library and is at risk of having a library tax implemented. Veronica will wait to hear more from Bradley. We will need to meet again to approve the final report, as it has to be filed by March 1<sup>st</sup>. Meeting set for Monday, February 19<sup>th</sup> at 3:30.

Julie proposed a committee structure. The following are proposed: Finance Committee: V. Woodward and MJ Lantz; Personnel Committee: A. Bohman and K. Ringbauer. P. Lund-Moe moved, A. Bohman seconded to establish the committees with the indicated members.

Future Agenda Items: Former Director review needs to wait until the 2017 DPI report is completed. Closure policy to be established as to when to close due to weather or other circumstances.

A. Bohman moved, V. Woodward seconded to adjourn at 4:27 p.m.