

## Village of Hortonville Library Board

### Meeting Minutes 3-17-2020

Request to have our meetings videotaped as all other Village committees are taped for the sake of transparency and present regulations regarding number of people allowed to gather. Presently, library board and Senior Activities committee are not taped, not a legal requirement of Open Meetings Law. Decided not to tape today and allow the Village Board to make a uniform decision regarding all committees.

Meeting was called to order at by Jenna Foth, President at 4:02 p.m.

Members in attendance: Jenna Foth, Michael Wirkus, Kay Forton, Veronica Woodward, Pat Lund-Moe

Members absent/excused: Todd Timm, Lex Jandourek

Others present: Allie Krause, Library Director; Jeanne Bellile, Village President; David DeTroye, Village Administrator

**Public Comment-** none

#### **Pandemic and Health Emergency:**

- a. Library Open Hours: ideally re-opening on April 6<sup>th</sup>, but it is fluid. Only one OWLS library has not closed. If people put items in drop box, recommendation is that materials will be left alone for 3-4 days to allow virus to hopefully dissipate. OWLS has put "closed" on their system so that all patrons know and due dates will be extended so fines not assessed.
- b. Staffing – Many libraries are having staff come in to work on projects. Some of our staff have requested not to come in due to immuno-compromise situations for themselves or their families. Allie is recommending that staff be paid during this time. There is work they can do from home including program prep, CE classes on-line, projects, etc. Also options for staff coming in to reconfigure the space for ADA compliance, other project work, strategic planning, etc. Unemployment and potentially other disaster options may be options for some.

Motion by Veronica to offer work to part-time employees during closure, through April 6<sup>th</sup>, seconded by Michael. Voice vote Kay, aye; Veronica, aye; Jenna, aye; Pat, aye; Michael, aye.

Motion by Kay to roll Allie's vacation to extend through the end of the calendar year, seconded by Veronica. Voice vote: Kay, aye; Veronica, aye; Jenna, aye; Pat, aye; Michael, aye.

**Pandemic and Health Emergency Policy:** Michael moved, Kay seconded to approve. Voice vote: Kay, aye; Veronica, aye; Jenna, aye; Pat, aye; Michael, aye.

**Future meeting dates** – April 14, 2020 4pm.

**Motion to Adjourn at 4:59 pm** by Michael, seconded by Kay.

Submitted by:

Pat Lund-Moe, Secretary