

Village of Hortonville Library Board

Meeting Minutes 6-2-2020

Meeting was called to order at 4:02 by Jenna Foth, President

Members in attendance: Kay Forton, Veronica Woodward, Lex Jandourek, Jenna Foth, Pat Lund-Moe, Michael Wirkus

Members absent/excused: Todd Timm

Others present: Allie Krause, Library Director; David DeTroye, Village Administrator

Minutes from the May 5, 2020 board meeting were approved. Kay moved, Lex seconded, approved.

Minutes from the May 26, 2020 board meeting were approved. Mike moved, Kay seconded, motion passed.

Agenda Changes: Move closed session up to right after Director's report

Public Comment: none

Director's Report:

a. Statistics: net lender/borrower ratio is not updated on OWLS yet. Should be trending higher as we can't borrow from other libraries. May cir 1,173, annual thus far: 18,993. County funding is still depending on this, as it is per state statute. Other options are being explored for 2022 budget.

b. Personnel Update: Pat's final day was Thursday. All aware of the phased reopening.

c. Curbside Pick-up: Still tapering off, more projects getting done. Curbside will continue during this first phase. Other libraries are finding that reopening patron count has been slower than anticipated, with curbside still being preferred.

d. Budget: No revenue this month as there has been no intake. We're at 41.05% for the year.

Moved by Jenna, seconded by Michael to go into closed session per State Statute 19.85(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Voice vote: Jenna, aye; Veronica, aye; Kay, aye; Michael, aye; Pat, aye; Lex, aye. Adjourned to go into closed session.

Motion by Veronica, seconded by Kay to move into open session. Voice vote: Veronica, aye; Kay, aye; Michael, aye; Pat, aye; Jenna, aye;

Motion by Michael, seconded by Veronica to increase Allie's salary by 4%, effective March 3rd. Voice vote: Veronica, aye; Kay, aye; Michael, aye; Pat, aye; Jenna, aye.

Library Board of Trustees Bylaws: Veronica moved to approve change to bylaws, quorum consists of 4 members present in person, via phone, or via video conferencing. Kay seconded. Voice vote: Veronica, aye; Kay, aye; Michael, aye; Pat, aye; Jenna, aye.

MiFi Renewal Discussion: Decided to stay with current plan.

Future Meeting Dates: July 14, 2020 4:00pm

Items to add for future agendas:

- a. Wisconsin State Library Standards
- b. Strategic Plan
- c. COVID updates
- d. Staff compensation

Payment of Bills/Vouchers: \$2790.87 Total. Pat moved to approve, Michael seconded. Voice vote: Veronica, aye; Kay, aye; Michael, aye; Pat, aye; Jenna, aye.

Friends of the Library Update: Meeting on June 10th at 6pm in the community room. Discussion will include book sale plans and game storage.

Motion to Adjourn at 5:26 pm by Michael, seconded by Kay.

Submitted by Pat Lund-Moe, Secretary