

## Village of Hortonville Library Board

### Meeting Minutes 11/06/2018

Meeting was called to order at 3:30 pm by President, Todd Timm

Members present: Lex Jandourek, Kay Forton, Pat Lund-Moe, and Mary Jo Lantz.  
Veronica Woodward arrived at 3:32. Jenna Foth arrived at 3:43.

Also in Attendance: Allie Krause and David DeTroye

Minutes from October 2nd meeting were reviewed. Motion to approve minutes by: Pat ;  
Seconded by: Mary Jo. Minutes were approved unanimously.

**Public Comment** – none

**Allie gave her Director's report** – see report for details

**Fundraising Discussion** – Discussed various fundraising ideas. Friends will discuss helping with some fundraising.

**2019 Staff In-Service** – Motion to close the library on Monday, January 21<sup>st</sup> for staff in-service by Mary Jo ; Seconded by Veronica. Approved unanimously.

**OWLS Board Visit** – 2 to 4 OWLS board trustees and Bradley will be visiting in early 2019.

**Senior Committee Outreach** – A library staff member is bringing library materials to Pinewood the 2<sup>nd</sup> Wednesday of each month. Possible expansion of the program to include Care Partners.

**Trustee Essentials** – Discussion of Trustee Essentials chapter 4 & 5. Trustees will read chapters 6 & 7 to discuss next month.

**Payment of bills/vouchers** -- Motion to approve bills/vouchers in the total amount of \$3,737.16 by Mary Jo ; Seconded by Kay. Approved unanimously by roll call vote.

**Friends of the Library update** – Next meeting on Wednesday, November 14<sup>th</sup> at 6:00 in the library.

**Future meeting dates** – Next meeting is Tuesday, December 4<sup>th</sup> at 3:30.

**Meeting Adjourned** – Motion to adjourn at 4:21 pm by: Mary Jo ; Seconded by Pat. Approved unanimously.

**Future Agenda Items:**

Trustee Essentials 6 & 7

Compensations review (December)

Director Review - January

Submitted by: Veronica Woodward