

January 2, 2018

Library Board of Trustees Meeting Agenda

3:30pm – Convenes in Municipal Services Center - Community Room 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer
- II. Roll Call
- III. Approve minutes from December 12, 2018 Library Board of Trustees Meeting
- IV. Public comment
- I. 2017 Budget update
- II. 2017 Unused funds update
- III. Staff hours and schedule
 - a. Update from staff meeting
 - b. Schedule Committee
- IV. Payment of bills/vouchers
- V. Motion to go into closed session
19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- VI. Motion to return to open session
- VII. Motion to take action on any matters discussed in closed session
- VIII. Memo list of items to update staff
- IX. Friends of the Library Update
- X. Future meeting dates
- XI. Items to add for future agendas
 - a. DPI Financial Report
 - b. Former director review after 2017 budget is complete; draft only for file
 - c. Staff pay increases previously deferred (January 2018 agenda item)
 - d. Staffing hours
 - e. Personnel & employee records file policy (new Village policy)
- XII. Motion to adjourn

Posted by: Julie Arendt Vanden Heuvel, Library Board of Trustees President
12/28/2018