

January 23, 2024

Hortonville Public Library Board of Trustees Meeting Minutes

4:00 pm – Convenes in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

I. Call to order by presiding officer

The meeting was called to order at 4:20 by President Mike Wirkus

II. Roll call

a. Members present: Kristi Compton, Christina King, Mike Wirkus, Ann Seyfert

i. Lex Jandourek arrived at 4:12 pm

b. Members absent: Todd Timm, Jenna Foth, Pat Lund-Moe

III. Agenda changes (to change the position of an item already on the agenda)

None

IV. Public comment

None

V. Consent agenda

a. **Library Board of Trustees meeting minutes- December 19, 2023**

b. **Payment of bills and vouchers**

Ann moved/Christina seconded to approve the consent agenda with vouchers in the amount of \$2,073.78.

Voice vote: Ann, aye; Kristi, aye; Christina, aye; Mike, aye; Lex, aye; Motion approved.

VI. Director's report (provided by Library Director)

a. **Personnel**

b. **Programming**

c. **Statistics**

d. **Ongoing projects & miscellaneous**

e. **Meetings & continuing education**

f. **Budget & revenue**

Report was included in the packet. Circulation ratio is looking good, getting close to 2019. The staff has put in a lot of work to improve this; all of the programming really helps. Friday, March 1st the library will be closed so the staff can plan summer programming. Tuesday, March 19th the library will be closed in the morning for staff development. It will open at 1 p.m. Kristi C., Andi V., and Allie will be attending the Library Legislation day in Madison on February 2. There is a puzzle exchange coming up at the library where patrons can take a puzzle and/or leave a puzzle.

VII. Strategic Plan Update

VIII. Discussion and possible action on 2023 budget line amendments

IX. Discussion and possible action on inclement weather policy

X. Friends of the Library update

Lex presented the notes from the January 10. The annual meeting was moved from November to January. Officer elections were held; Kristi Compton – Secretary, Christina King – Treasurer, Mike Wirkus – interim President. It was decided to have a committee for the annual book sale. Pat Lund-Moe and Lex Jandourek are co-chairs. Next meeting will be held March 13 at 6 pm in the library. They will be discussing book sale pricing.

- XI. Future meeting dates**
 - a. **February 27, 2024- 4:00 pm**
 - b. **March 26, 2024- 4:00 pm**
- XII. Items to add for future agendas**
 - a. **2023 Annual Report- February**
- XIII. Motion to adjourn**

Ann moved/Christina seconded. Motion carried. Meeting adjourned at 4:35 pm.

Posted by: Alexandria Krause, Hortonville Public Library Director
01/19/2024

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-779-5000 with as much advance notice as possible.