

**September 26, 2023**

## **Hortonville Public Library Board of Trustees Meeting Minutes**

**4:00pm** – Convenes in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. The meeting was called to order at 4:00pm by President Mike Wirkus
- II. Roll Call
  - a. Members Present - Lex Jandourek, Ann Seyfert, Mike Wirkus, Jenna Foth, Christina King.
  - b. Members absent – Todd Timm, Pat Lund-Moe, Kristi Compton
  - c. Also Present: Nathan Treadwell, Village Administrator. Jeanne Bellile, Village President.
- III. Agenda changes (to change the position of an item already on the agenda): N/A
- IV. Motion to move into closed session – a motion was bay Ann to move into closed session at 4:02pm, seconded by Lex. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried.

**State Statute 19.85(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.**
- V. Motion to move into open session – A motion made by Lex to move out of closed session at 5:25pm, seconded by Christina. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried.
- VI. Motion to take action on any matters discussed in closed session - NA
- VII. Public comment - NA
- VIII. Consent agenda –. A motion was made by Ann to move payment of bills and vouchers out of consent agenda. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried. A motion was made by Christiana to approve the payment of bills and vouchers in the amount of \$3,667.88. Seconded by Lex. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried. A motion was made by Jenna to move the approval of the minutes to the October meeting. Seconded by Christina. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried.
  - a. Library Board of Trustees meeting minutes- August 22, 2023
  - b. Library Board of Trustees closed session meeting minutes- August 22, 2023
  - c. Payment of bills and vouchers
- IX. Director’s report (provided by Library Director) – reviewed items included in the directors report. The library will be in the Hortonville Homecoming Parade and welcomes members and trustees to walk. The library is also looking for volunteers for the Monster Mash Dance party October 27 from 4-5:30pm.
- X. Friends of the Library update – A FOHL meeting was held on September 13<sup>th</sup>. Summer Recreation program sponsored 10 kids and thank you cards were sent to those who donated. The annual FOHL meeting will be on November 8<sup>th</sup> at 6pm.
- XI. Future meeting dates
  - a. October 24, 2023- 4:00 pm
  - b. November 28, 2023- 4:00 pm
- XII. Items to add for future agendas
  - a. Approval of minutes from August Library Board of Trustees meeting
  - b. Goals and Action Planning
  - c. 2024 budget approval- October

- XIII. Motion to move into closed session – a motion was made by Ann to move into closed session at 5:53pm. Seconded by Christina. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried.
- State Statute 19.85(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility**
- XIV. Motion to move into open session – A motion was made by Ann to move into open session, seconded by Lex. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried.
- XV. Motion to take action on any matters discussed in closed session
- a. A motion was made by Jenna to adjust the library director’s salary, effective January 1 2024, to \$53,000/year. Seconded by Christina. Roll Call Vote: Lex Jandourek, aye; Ann Seyfert, aye; Mike Wirkus, aye; Jenna Foth, aye; Christina King, aye. Motion Carried.
- XVI. Motion to adjourn – motion to adjourn was made by Jenna at 6:37pm. Seconded by Christina. Motion carried.

Posted by: Jenna Foth, Secretary

10/23/2023