

**December 19, 2023**

## **Hortonville Public Library Board of Trustees Meeting Minutes**

**4:00pm** – Convened in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

**I. Call to order by presiding officer**

The meeting was called to order at 4:05pm by President Mike Wirkus

**II. Roll call**

- a. Members present: Kristi Compton, Ann Seyfert, Christina King, Mike Wirkus, Pat Lund-Moe
- b. Members absent: Todd Timm, Lex Jandourek, Jenna Foth

**III. Agenda changes (to change the position of an item already on the agenda)**

None

**IV. Public comment**

None

**V. Consent agenda**

- a. **Library Board of Trustees meeting minutes- November 28, 2023**
- b. **Payment of bills and vouchers**

Ann moved/Christina seconded to approve the consent agenda with vouchers in the amount of \$4,409.23. Voice vote: Ann, aye; Kristi, aye; Christina, aye; Pat, aye; Mike, aye. Motion approved.

**VI. Director's report (provided by Library Director)**

- a. **Personnel**
- b. **Programming**
- c. **Statistics**
- d. **Budget & Revenue**

Report was included in the packet. Circulation ratio is being worked on. More Appleton patrons are coming this way. Allie participated in a panel for the League of Women Voters on "Freedom to Read." She said it was a good opportunity to network with others. The library received a \$500.00 donation from Oshkosh Community Foundation. The library received a \$1,000.00 donation for the FOHL from the Community Foundation of the Fox Valley. Helping Hands drive is up for donations.

**VII. Friends of the Library update**

The next meeting is January 10<sup>th</sup>.

**VIII. Future meeting dates**

- a. January 23, 2024- 4:00 pm
- b. February 27, 2024- 4:00 pm

**IX. Items to add for future agendas**

- a. Strategic plan update- January
- b. Budget line amendments- January
- c. 2023 Annual Report- February

**X. Motion to adjourn**

Christina moved/Kristi seconded. Motion carried. Meeting adjourned at 4:18pm.

Submitted by: Pat Lund-Moe, Trustee