

May 13, 2024

Hortonville Public Library Board of Trustees Meeting Minutes

4:00pm – Convened in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer

The meeting was called to order by V.P. Christina King at 4:03 pm.

- II. Roll call

Members present: Lex Jandourek, Christina King, Jane Olk, and Kristi Compton

Members absent: Jenna Foth, Mike Wirkus, and Ann Seyfert

- III. Discussion and possible action regarding summer employment position

Allie met with Nathan T. and discussed a potential budget for a part time summer position within the library. They determined there was the budget for an additional part time person by the following break down:

- a. **Dates: June 10- August 16**
- b. **20-25 hours a week at \$15.00/hour**
- c. **\$3,300 total for 20 hours/week**
- d. **\$4,125 total for 25 hours/week**

There are different areas within the library budget that can be amended and utilized for this position's salary. Possibly HRA, OWLS membership, or library materials.

Nathan recommended doing a budget amendment at the end of the year when we have the exact amount paid out for the part time summer position.

Board discussed and suggested the dates of June 3- August 16 to allow for more training time before the summer programming kicks off.

Motion was made by Kristi C.: Approval for a part time summer position at a rate of \$15.00/hour, max of 25 hours a week with a start date of June 3 and an end date of August 16. This is a one-time approval and the board will evaluate during the annual budget meeting to determine if a permanent part time position and permanent summer position need to be evaluated and approved. Seconded by Lex.

- IV. Motion to adjourn

Motion made by Kristi C. and seconded by Lex at 4:22 pm.

Minutes taken by Christina King, formatted by Alexandra Krause

05/24/2024