

October 22, 2024

Hortonville Public Library Board of Trustees Meeting Minutes

4:00 pm – Convened in the Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer - the meeting was called to order at 4:01 pm by president Mike Wirkus.
- II. Roll call
 - a. Members Present: Jenna Foth, Lex Jandourek, Kristi Compton, Stephanie Holtz
 - b. Members Absent: Christina King, Jane Olk
 - c. Also In Attendance: Alexandra Krause, Library Director
- III. Agenda changes (to change the position of an item already on the agenda) - N/A
- IV. Public comment - N/A
- V. Consent agenda - a motion was made by Jenna to approve the consent agenda seconded by Kristi.
Roll Call Vote: Jenna Foth, aye; Lex Jandourek, aye; Kristi Compton, aye; Stephanie Holtz, aye.
Motion Carried
 - a. Library Board of Trustees meeting minutes- October 1, 2024
 - b. Payment of bills and vouchers in the amount of \$3,405.24
- VI. Director's report (provided by Library Director) - reviewed items listed in the Library Director's report. A library assistant position will be posted upon review of job descriptions at the November Library Board Meeting.
- VII. Discussion regarding 2025 library budget - The health insurance and HRA budget line expenditures will increase in 2025. A budget amendment will be brought to the library board in the future if required.
- VIII. Discussion and possible action regarding Automation Services Agreement with OWLS - reviewed the Automation Services Agreement from OWLS. A motion was made by Lex to accept the 2025 - 2027 Automation Services Agreement with OWLS. Seconded by Jenna. **Motion Carried**
- IX. Friends of the Hortonville Library update - No new updates. The next Friends of the Hortonville Library Meeting will be our Annual Meeting on November 20th at 6:00pm in the Library.
- X. Future meeting dates
 - a. November 26, 2024- 4:00 pm
 - b. December 17, 2024- 4:00 pm
- XI. Items to add for future agendas
 - a. Library Assistant job descriptions
- XII. Motion to adjourn - a motion was made by Kristi to adjourn at 4:34pm. Seconded by Setphanie.
Motion Carried

Posted by: Jenna Foth, Secretary

10/22/2024