

Monday, July 21, 2025

Hortonville Public Library Board of Trustees Meeting Minutes

5:00pm – Convenes in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer
Meeting called to order at 5:03pm by President Mike Wirkus
- II. Roll call
Trustees in attendance: Mike Wirkus, Kristi Compton, Carrie Lathrop, Lex Jandourek. Trustees absent: Christina King, Stephanie Holtz, one vacant position. Others present: Library Director, Allie Krause
- III. Agenda changes (to change the position of an item already on the agenda) - **None**
- IV. Public comment - **None**
- V. Consent agenda
 - a. Library Board of Trustees meeting minutes- June 16, 2025
 - b. Payment of bills and vouchers**Motion to approve the consent agenda including vouchers in the amount of \$4,100.67 made by Mike Wirkus. Seconded by Lex Jandourek. Roll call vote, all aye.**
- VI. Director's report (provided by Library Director)
 - a. Personnel
 - b. Programming
 - c. Statistics
 - d. Ongoing projects & miscellaneous
 - e. Meetings & continuing education
 - f. Budget & revenue**Library Director Krause presented the Director's Report as in the packet.**
- VII. Discussion and possible action on policy review schedule
Library Director Krause shared a Policy Audit Tool with a listing of all policies and will be bringing one policy a month to be reviewed. No motions needed.
- VIII. Discussion on Trustee Essentials
 - a. Essential 8- "Developing the Library Budget"
 - b. Essential 9- "Managing the Library's Money"**Trustees discussed Essentials 8 and 9 provided by the DPI.**
- IX. Friends of the Hortonville Library update
Mike Wirkus shared that there were some purchases approved and Bake Sale reviewed.
- X. Future meeting dates
 - a. August 18- 5:00 pm
 - b. September 15 - 5:00 pm
- XI. Items to add for future agendas
 - a. OWLS visit- September
- XII. Motion to adjourn
Motion to adjourn made by Mike Wirkus at 5:35 pm, seconded by Lex Jandourek.

Minutes submitted by: Kristi Compton, Secretary.