

Monday - September 15, 2025

Hortonville Public Library Board of Trustees Meeting Agenda

5:00pm – Convenes in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer
- II. Roll call
- III. Agenda changes (to change the position of an item already on the agenda)
- IV. Public comment
- V. Consent agenda
 - a. Library Board of Trustees meeting minutes- August 18, 2025
 - b. Payment of bills and vouchers
- VI. Director's report (provided by Library Director)
 - a. Personnel
 - b. Programming
 - c. Statistics
 - d. Ongoing projects & miscellaneous
 - e. Meetings & continuing education
 - f. Budget & revenue
- VII. Presentation by and discussion with representative of Outagamie-Waupaca Library System (OWLS)
- VIII. Discussion on Trustee Essentials
 - a. Essential 15- "The Library Board and Public Records Law"
- IX. Discussion and possible action regarding adoption of Wisconsin Public Libraries and Public Library Systems and Related Records retention schedule
- X. Discussion and possible action regarding Confidentiality of Library Records Policy
- XI. Friends of the Hortonville Library update
- XII. Future meeting dates
 - a. October 20- 5:00 pm
 - b. November 15- 5:00 pm
- XIII. Items to add for future agendas
 - a. 2026 budget- October
 - b. 2026 closed dates- October
- XIV. Motion to go into closed session

State Statute 19.85(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility
- XV. Motion to go into open session
- XVI. Motion to take action on matters discussed in closed session
- XVII. Motion to adjourn

Posted by: Alexandra Krause, Hortonville Public Library Director
09/12/2025

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-779-5000 with as much advance notice as possible.